

***CHAPARRAL
COMMUNITY DEVELOPMENT DISTRICT***

Advanced Meeting Package

***Board of Supervisors
Business Meeting***

***June 9, 2016
10:00 a.m.***

At:

***JSK Engineering
5904 Hillside Drive
Lakeland, Florida***

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

Chaparral Community Development District

Development Planning and Financing Group
15310 Amberly Drive, Suite 175, Tampa, Florida 33647
Phone: 813-374-9105

June 2, 2016

Board of Supervisors
**Chaparral Community
Development District**

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Chaparral Community Development District is scheduled for **June 9, 2016 at JKS Engineering located at 5904 Hillside Heights Drive, Lakeland, Florida**

The advanced copy of the agenda for the meeting is attached along with associated documentation for your consideration. Any additional support material will be forward to you under separate cover or distributed at the meeting.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. In the meantime if you have any questions, please contact me.

Sincerely,
Patricia Comings- Thibault
District Manager

District: **CHAPPARRAL COMMUNITY DEVELOPMENT DISTRICT**
Date of Meeting: Thursday, June 9th, 2016
Time: 10:00 A.M.
Location: JSK Engineering
5904 Hillside Heights Drive
Lakeland, FL

Dial-in Number: 712-775-7031
Guest Access Code: 109-516-380

Agenda

- I. Call to Order**
- II. Audience Comments**
- III. Administrative Items:**
 - A. Oath of Office of Newly Elected Supervisors Exhibit 1
 - Compensation of Newly Elected Supervisors
 - B. Resolution 2016-01. Canvassing & Certifying Resolution of Landowners Election Exhibit 2
 - C. Consideration of Resolution 2016-02, Designation of Officers Exhibit 3
 - D. Presentation & Discussion of FY 2017-2019 Proposed Budget Exhibit 4
 - E. Consideration of Resolution 2016-03, Adopting the Proposed Budget & Setting the Public Hearing Exhibit 5
 - F. Consideration of Resolution 2016-04, Setting Landowners Election Exhibit 6
 - G. Presentation of Registered Voter Count - 3 Exhibit 7
 - H. Presentation & Discussion of Check Register; 05/31/2016 Exhibit 8
- IV. Business Matters**
 - A. Consideration of Proposal – District Management Exhibit 9
- V. Staff Reports**
 - A. Manager
 - B. Attorney
 - C. Engineer
- VI. Supervisors Requests**
- VII. Adjournment**

EXHIBIT 1

**Chaparral Community Development District
Board of Supervisors
Oath of Office**

I, _____, a resident of the State of Florida and citizen of the United States of America, and being a Supervisor employed by and/or an officer of the Chaparral Community Development District and a recipient of public funds on behalf of the District, do hereby solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of Florida, and will faithfully, honestly and impartially discharge the duties devolving upon me in the office of Supervisor of the Chaparral Community Development District, Brevard County, Florida.

Print Name

Signature

Date

Acknowledgment of Oath Being Taken

State of Florida
County of Brevard

The foregoing oath was administered before me this 9th day of June, 2016 by _____, who personally appeared before me, and is personally known to me or has produced _____ as identification, and is the person described in and who took the aforementioned oath as a Member of the Board of Supervisor of Chaparral Community Development District and acknowledged to and before me that he/she took said oath for the purposes therein expressed.

[NOTARY SEAL]

Notary Public State of Florida

Print Name

Commission No.: _____
Expires: _____

EXHIBIT 2

RESOLUTION 2016-1

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CHAPARRAL COMMUNITY DEVELOPMENT DISTRICT CANVASSING AND CERTIFYING THE RESULTS OF THE LANDOWNERS ELECTION OF SUPERVISORS HELD PURSUANT TO SECTION 190.006(2), FLORIDA STATUTES, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Chaparral Community Development District (“District”) is a local unit of special purpose government duly organized and existing under Chapter 190, Florida Statutes, located entirely within Brevard County, Florida.

WHEREAS, pursuant to Section 190.006(2), Florida Statute, a landowners meeting is required to be held within 90 days of the District's creation and every two years following the creation of a Community Development District for the purpose of electing Supervisors of the District; and

WHEREAS, following proper publication of notice thereof, such landowners meeting was held November 19, 2014, at which the below recited persons were duly elected by virtue of the votes cast in their respective favor; and

WHEREAS, the Board of Supervisors by means of this Resolution desire to canvas the votes and declare and certify the results of said election;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CHAPARRAL COMMUNITY DEVELOPMENT DISTRICT;

1. The following persons are found, certified, and declared to have been duly elected as Supervisors of and for the District, having been elected by the votes cast in their favor as shown, to wit:

<u>Lori Price</u>	240 Votes
<u>Tony Brannan</u>	240 Votes
<u>Ted Sanders</u>	235 Votes

2. In accordance with said statute, and by virtue of the number of votes cast for the respective Supervisors, they are declared to have been elected for the following terms of office:

<u>Lori Price</u>	four (4) year term
<u>Tony Brannan</u>	four (4) year term
<u>Ted Sanders</u>	two (2) year term

3. Said terms of office shall commence immediately upon the adoption of this Resolution.

Passed and Adopted this 9th day of JUNE, 2016.

Signature

Signature

Printed Name

Printed Name

Title:

- Secretary
- Assistant Secretary

Title:

- Chairperson
- Vice Chairperson

EXHIBIT 3

RESOLUTION 2016-02

A RESOLUTION DESIGNATING OFFICERS OF THE
CHAPARRAL COMMUNITY DEVELOPMENT DISTRICT

WHEREAS, the Board of Supervisors of the Chaparral Community Development District during the business meeting held on June 9, 2016 desires to appoint the below recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE
BOARD OF SUPERVISORS OF CHAPARRAL
COMMUNITY DEVELOPMENT DISTRICT:

1. The following persons were appointed to the offices shown, to wit:

_____	Chairman
_____	Vice Chairman
<u>Patricia Comings-Thibault</u>	Secretary
<u>Patricia Comings- Thibault</u>	Treasurer
<u>Maik Aagaard</u>	Assistant Treasurer
<u>Carolyn Stewart & Janet Johns</u>	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary

2. That this resolution supersedes all previous resolutions and motions designating, electing or appointing officers adopted by the Board of Supervisors of the Chaparral Community Development District and are hereby declared null and void.

Adopted this 9th day of June, 2016.

Signature

Signature

Printed Name

Printed Name

Title:
 Secretary
 Assistant Secretary

Title:
 Chairperson
 Vice Chairperson

EXHIBIT 4

**STATEMENT 1
CHAPARRAL CDD
MULTI FISCAL YEAR PROPOSED BUDGET
GENERAL FUND (O&M)
PROPOSED**

	FY 2016 ADOPTED	FY 2016 YTD	FY 2017 PROPOSED BUDGET	FY 2018 TO FY 2019 PROPOSED BUDGET
I. REVENUE:				
ASSESSMENT-DEVELOPER CONTRIBUTIONS	\$ 42,228	\$ 2,423	\$ 37,594	\$ 75,188
TOTAL REVENUE	42,228	2,423	37,594	75,188
II. EXPENDITURES:				
SUPERVISOR FEES (2 MEETINGS)	2,153	-	2,000	4,000
SUPERVISOR REIMBURSEMENTS	2,000	-	750	1,500
MANAGEMENT (2 MEETINGS)	2,500	-	5,000	10,000
FIELD MANAGEMENT/DISTRICT COORDINATION	24,000	-	24,000	48,000
LEGAL	1,000	45	1,000	2,000
INSURANCE	4,050	2,363	2,599	5,198
LEGAL ADVERTISING	750	-	750	1,500
OTHER CURRENT CHARGES	1,600	60	600	1,200
ANNUAL DISTRICT FILING FEE	175	175	175	350
WEBSITE ADMIN.	-	618	720	1,440
AUDIT	4,000	-	-	-
TOTAL EXPENDITURES	42,228	3,261	37,594	75,188
III. EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	(838)	-	-
FUND BALANCE - BEGINNING		-	-	-
FUND BALANCE - ENDING		\$ (838)	\$ -	\$ -

EXHIBIT 5

RESOLUTION 2016-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CHAPARRAL COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2016/2017, 2017/2018, 2018/2019 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors of the **CHAPARRAL** Community Development District (“**Board**”) prior to June 15, 2016, proposed budgets for Fiscal Year 2016/2017; 2017/2018; 2018/2019 and

WHEREAS, the Board has considered the proposed budgets and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CHAPARRAL COMMUNITY DEVELOPMENT DISTRICT:

1. **BUDGETS APPROVED.** The budgets proposed by the District Manager for Fiscal Year 2016/2017 attached hereto as **Exhibit A** are hereby approved as the basis for conducting a public hearing to adopt said budgets.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved budgets is hereby declared and set for the following date, hour and location:

DATE: _____, 2016

HOUR: _____

LOCATION: JSK Engineering
5904 Hillside Heights Drive
Lakeland, Florida

3. **TRANSMITTAL OF BUDGETS TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the proposed budgets to Brevard County at least 60 days prior to the hearing set above.

4. **POSTING OF BUDGETS.** In accordance with Section 189.016, *Florida Statutes*, the District’s Secretary is further directed to post the approved budgets on the District’s website at least two days before the budget hearing date as set forth in Section 2. If the District does not yet have its own website, the District’s Secretary is directed to transmit the approved budgets to the manager or administrator of Bevard County for posting on its website.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 9th DAY OF JUNE 2016.

ATTEST:

**CHAPARRAL
DEVELOPMENT DISTRICT**

Secretary

By: _____
Its: _____

Exhibit 6

RESOLUTION 2016-4

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CHAPARRAL COMMUNITY DEVELOPMENT DISTRICT DESIGNATING A DATE, TIME AND LOCATION FOR A LANDOWNERS' MEETING; PROVIDING FOR PUBLICATION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chaparral Community Development District ("**District**") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Brevard County, Florida; and

WHEREAS, the District's Board of Supervisors ("**Board**") is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by provisions of Chapter 286, Florida Statutes; and

WHEREAS, the effective date of Ordinance No. 2006-69 creating the District was the 6th day of July, 2006; and

WHEREAS, the District is statutorily required to hold a meeting of the landowners of the District for the purpose of electing supervisors for the District on a date in November established by the Board, which shall be noticed pursuant to Section 190.006(2)(a), Florida Statutes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CHAPARRAL COMMUNITY DEVELOPMENT DISTRICT:

Section 1. In accordance with Section 190.006(2), Florida Statutes, the meeting of the landowners to elect three (3) supervisors of the District, shall be held on the _____ of **November, 2016**, at _____ a.m./p.m. at _____, Florida.

Section 2. The District's Secretary is hereby directed to publish notice of this landowners' meeting in accordance with the requirements of Section 190.006(2)(a), Florida Statutes.

Section 3. Pursuant to Section 190.006(2)(b), Florida Statutes, the landowners' meeting and election has been announced by the Board at its **June 9, 2016** meeting. A sample notice of landowners' meeting and election, proxy, ballot form and instructions were presented at such meeting and are attached hereto as **Exhibit A**. Such documents are available for review and copying during normal business hours at the District's Local Records Office _____, and the office of the District Manager, DPF, located at 15310 Amberly Drive, Suite 175, Tampa, Florida, 33647, (813-374-9105).

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 9th DAY OF JUNE, 2016.

**CHAPARRAL COMMUNITY
DEVELOPMENT DISTRICT**

ATTEST:

CHAIRMAN / VICE CHAIRMAN

EXHIBIT A

SECRETARY / ASST. SECRETARY

NOTICE OF LANDOWNERS' MEETING AND ELECTION AND MEETING OF THE BOARD OF SUPERVISORS OF THE CHAPARRAL COMMUNITY DEVELOPMENT DISTRICT

Notice is hereby given to the public and all landowners within Chaparral Community Development District (the "District") the location of which is generally described as comprising a parcel or parcels of land, as approximately 246.42 acres, a parcel of land lying within sections 4 and 9, Township 29 South, Range 36 East Brevard County Florida will be held for the purpose of electing three (3) persons to the District Board of Supervisors. Immediately following the landowners' meeting there will be convened a meeting of the Board of Supervisors for the purpose of considering certain matters of the Board to include election of certain District officers, and other such business which may properly come before the Board.

DATE: November _____, 2016
TIME: _____
PLACE: _____, Florida

Each landowner may vote in person or by written proxy. Proxy forms may be obtained upon request at the office of the District Management Company, Development Planning & Financing Group, [DPFG] 15310 Amberly Drive, Suite 175, Tampa, Florida 33647, (813) 374-9105. At said meeting each landowner or his or her proxy shall be entitled to nominate persons for the position of Supervisor and cast one vote per acre of land, or fractional portion thereof, owned by him or her and located within the District for each person nominated for the position of Supervisor. A fraction of an acre shall be treated as one acre, entitling the landowner to one vote with respect thereto. Platted lots shall be counted individually and rounded up to the nearest whole acre. The acreage of platted lots shall not be aggregated for determining the number of voting units held by a landowner or a landowner's proxy. At the landowners' meeting the landowners shall select a person to serve as the meeting chair and who shall conduct the meeting.

The landowners' meeting and the Board of Supervisors meeting are open to the public and will be conducted in accordance with the provisions of Florida law. One or both of the meetings may be continued to a date, time, and place to be specified on the record at such meeting. A copy of the agenda for these meetings may be obtained from District Management Company, Development Planning & Financing Group, [DPFG] 15310 Amberly Drive, Suite 175, Tampa, Florida 33647, (813) 374-9105. There may be an occasion where one or more supervisors will participate by telephone.

Any person requiring special accommodations to participate in these meetings is asked to contact the District Office at (813) 374-9105, at least 48 hours before the hearing. If you are hearing or speech impaired, please contact the Florida Relay Service at (800) 955-8770 for aid in contacting the District Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that such person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

DPFG, District Management
Run Date(s): _____

PUBLISH: ONCE A WEEK FOR 2 CONSECUTIVE WEEKS, THE LAST DAY OF PUBLICATION TO BE NOT FEWER THAN 14 DAYS OR MORE THAN 28 DAYS BEFORE THE DATE OF ELECTION.

EXHIBIT A

**INSTRUCTIONS RELATING TO LANDOWNERS' MEETING OF
CHAPARRAL COMMUNITY DEVELOPMENT DISTRICT
FOR THE ELECTION OF SUPERVISORS**

DATE OF LANDOWNERS' MEETING: _____ **November, 2016**

TIME: _____

LOCATION: _____, _____, **Florida**

Pursuant to Chapter 190, Florida Statutes, and after a Community Development District ("**District**") has been established and the landowners have held their initial election, there shall be a subsequent landowners' meeting for the purpose of electing members of the Board of Supervisors ("**Board**") every two years until the District qualifies to have its board members elected by the qualified electors of the District. The following instructions on how all landowners may participate in the election are intended to comply with Section 190.006(2)(b), Florida Statutes.

A landowner may vote in person at the landowners' meeting, or the landowner may nominate a proxy holder to vote at the meeting in place of the landowner. Whether in person or by proxy, each landowner shall be entitled to cast one vote per acre of land owned by him or her and located within the District, for each position on the Board that is open for election for the upcoming term. A fraction of an acre shall be treated as one (1) acre, entitling the landowner to one vote with respect thereto. Please note that a particular parcel of real property is entitled to only one vote for each eligible acre of land or fraction thereof; therefore, two or more people who own real property in common, that is one acre or less, are together entitled to only one vote for that real property.

At the landowners' meeting, the first step is to elect a chair for the meeting, who may be any person present at the meeting. The landowners shall also elect a secretary for the meeting who may be any person present at the meeting. The secretary shall be responsible for the minutes of the meeting. The chair shall conduct the nominations and the voting. If the chair is a landowner or proxy holder of a landowner, he or she may nominate candidates and make and second motions. Candidates must be nominated and then shall be elected by a vote of the landowners. Nominees may be elected only to a position on the Board that is open for election for the upcoming term.

This year, three (3) seats on the Board will be up for election by landowners. The two candidates receiving the highest number of votes shall be elected for a term of four (4) years. The candidate receiving the next highest number of votes shall be elected for a term of two (2) years. The term of office for each successful candidate shall commence upon election.

A proxy is available upon request. To be valid, each proxy must be signed by one of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one vote, each property must be listed and the number of acres of each property must be included. The signature on a proxy does not need to be notarized.

EXHIBIT A

LANDOWNER PROXY

CHAPARRAL COMMUNITY DEVELOPMENT DISTRICT
BREVARD COUNTY, FLORIDA
LANDOWNERS' MEETING -NOVEMBER _____, 2016

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, the fee simple owner of the lands described herein, hereby constitutes and appoints _____ (“Proxy Holder”) for and on behalf of the undersigned, to vote as proxy at the meeting of the landowners of the Chaparral Community Development District to be held at the _____, _____, Florida, on DAY _____, November _____, 2016 at _____ a.m/p.m. and at any adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner that the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing that may be considered at said meeting including, but not limited to, the election of members of the Board of Supervisors. Said Proxy Holder may vote in accordance with his or her discretion on all matters not known or determined at the time of solicitation of this proxy, which may legally be considered at said meeting.

Any proxy heretofore given by the undersigned for said meeting is hereby revoked. This proxy is to continue in full force and effect from the date hereof until the conclusion of the landowners’ meeting and any adjournment or adjournments thereof, but may be revoked at any time by written notice of such revocation presented at the landowners’ meeting prior to the Proxy Holder’s exercising the voting rights conferred herein.

Printed Name of Legal Owner

Signature of Legal Owner

Date

<u>Parcel Description</u>	<u>Acreage</u>	<u>Authorized Votes</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

[Insert above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel. If more space is needed, identification of parcels owned may be incorporated by reference to an attachment hereto.]

Total Number of Authorized Votes: _____

NOTES: Pursuant to Section 190.006(2)(b), Florida Statutes (2013), a fraction of an acre is treated as one (1) acre entitling the landowner to one vote with respect thereto. Moreover, two (2) or more persons who own real property in common that is one acre or less are together entitled to only one vote for that real property.

If the fee simple landowner is not an individual, and is instead a corporation, limited liability company, limited partnership or other entity, evidence that the individual signing on behalf of the entity has the authority to do so should be attached hereto (e.g., bylaws, corporate resolution, etc.).

EXHIBIT A

OFFICIAL BALLOT
CHAPARRAL COMMUNITY DEVELOPMENT DISTRICT
BREVARD COUNTY, FLORIDA
LANDOWNERS' MEETING - NOVEMBER _____, 2016

For Election (3 Supervisors): The two (2) candidates receiving the highest number of votes will each receive a four (4) year term, and the one (1) candidate receiving the next highest number of votes will receive a two (2) year term, with the term of office for the successful candidates commencing upon election.

The undersigned certifies that he/she/it is the fee simple owner of land, or the proxy holder for the fee simple owner of land, located within the Chaparral Community Development District and described as follows:

<u>Description</u>	<u>Acreage</u>
_____	_____
_____	_____
_____	_____

[Insert above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel.] [If more space is needed, identification of parcels owned may be incorporated by reference to an attachment hereto.]

or

Attach Proxy.

I, _____, as Landowner, or as the proxy holder of _____ (Landowner) pursuant to the Landowner's Proxy attached hereto, do cast my votes as follows:

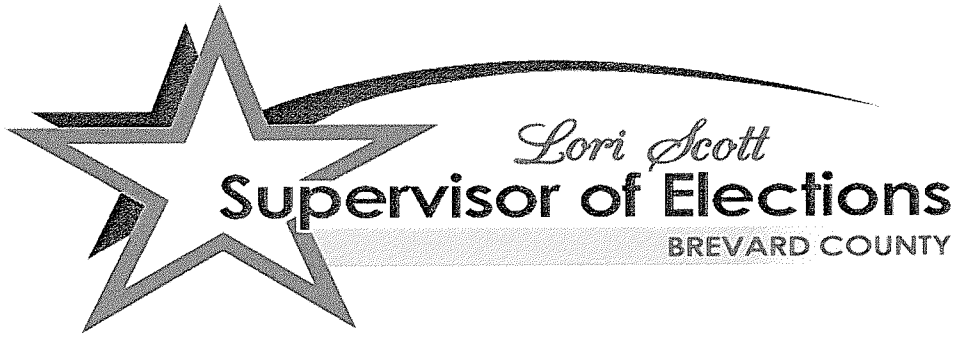
NAME OF CANDIDATE	NUMBER OF VOTES
1. _____	_____
2. _____	_____
3. _____	_____

Date: _____

Signed: _____

Printed Name: _____

EXHIBIT 7



Reply To:

Government Center North
400 South Street 1F
Post Office Box 1119
Titusville, FL 32781-1119
Telephone 321 264-6740
Fax 321 264-6741

Viera Government Center
2725 Judge Fran Jamieson Way
Building C, Level 1
Post Office Box 410819
Melbourne, FL 32941-0819
Telephone 321 633-2124
Fax 321 633-2130

**South Brevard
Service Complex**
1515 Sarno Road
Melbourne, FL 32935
Telephone 321 255-4455
Fax 321 255-4401

**Palm Bay
Service Complex**
450 Cogan Drive, SE
Palm Bay, FL 32909
Telephone 321 952-6328
Fax 321 952-6332

TDD
321-454-6608

VOTER FRAUD HOTLINE
1-877-868-3737

April 25, 2016

Ms. Carolyn Stewart
CHAPARRAL COMMUNITY DEVELOPMENT DISTRICT
c/o DPFG
15310 Amberly Drive, Suite 175
Tampa, Florida 33647

RE: Chaparral Community Development District

Dear Ms. Stewart:

I am writing in response to your letter of March 14, 2016 requesting the number of registered voters within the aforementioned community.

Please be advised our records indicate there are 3 registered voters as of April 15, 2016.

If you need any additional information, or have any questions, please feel free to contact me at 321/690-6833.

Kind regards,

Lori Scott

Lori Scott

LS/jem

EXHIBIT 8

Chaparral CDD
Check Register
FY2016

Date	Num	Name	Memo	Deposits	Payments	Balance
						1,027.43
10/01/2015		Egis Insurance Advisors LLC	VOID: Insurance FY 2016		0.00	1,027.43
10/01/2015		Deposit	GF request 2015-02	4,000.00		5,027.43
10/01/2015	2005	Egis Insurance Advisors LLC	Insurance FY 2016		2,363.00	2,664.43
10/02/2015	2006	Chaparral Properties, LLC.	Refund - Ins.		1,637.00	1,027.43
10/07/2015	2007	Atlas Professional Services, Inc.	Web Site - Oct		60.00	967.43
10/19/2015	2008	FLORIDA DEPT OF ECONOMIC OF	Annual Filing Fee FY 2016		175.00	792.43
10/28/2015	2009	Straley Robin Vericker	Legal Svcs thru 10/15/15		45.00	747.43
11/25/2015	2010	Atlas Professional Services, Inc.	Web Site Set Up/Hosting/Domain Name		318.17	429.26
11/30/2015		Bank	Service Charge		12.00	417.26
	2011	Void	Void		0.00	417.26
12/11/2015	2012	Atlas Professional Services, Inc.	Web Site Hosting - Dec		60.00	357.26
12/31/2015		Bank	Service Charge		12.00	345.26
01/18/2016	2013	Chaparral Properties, LLC.	VOID: Web Site Hosting - Jan		0.00	345.26
01/25/2016	2014	Atlas Professional Services, Inc.	Web Site Hosting - Jan		60.00	285.26
01/29/2016		Bank	Service Charge		12.00	273.26
02/04/2016	2015	Atlas Professional Services, Inc.	Web Site Hosting - Feb		60.00	213.26
02/29/2016		Bank	Service Charge		12.00	201.26
03/31/2016		Bank	Service Charge		12.00	189.26
04/05/2016		Deposit	GF 2016-01	560.00		749.26
04/08/2016	2016	Atlas Professional Services, Inc.	Web Site Hosting - March		60.00	689.26
04/11/2016	2017	Atlas Professional Services, Inc.	Web Site Hosting - April		60.00	629.26
04/30/2016		Bank	Service Charge		12.00	617.26
05/05/2016	2018	Atlas Professional Services, Inc.	Web Site Hosting - May		60.00	557.26
05/25/2016	2019	Straley Robin Vericker	Legal Svcs thru 5/15/16		152.50	404.76
05/31/2016		EOM Balance		4,560.00	5,182.67	404.76

EXHIBIT 9

DISTRICT MANAGEMENT AGREEMENT

Based upon mutual consideration, the **Chaparral Community Development District** (“CDD” or “District”) and Development Planning & Financing Group, Inc. (“DPFG”) agree effective _____ as follows:

1. **Core District Management Services:** DPFG will provide Core District Management Services (“CDMS”) at a fee of \$2,500 per Board meeting to the CDD. The CDMS shall include:
 - a. Management Services – Manage the District pursuant to Chapter 190 and related provisions of Florida Statutes; advise the Board on substantive, procedural and regulatory issues relating to District matters; and assist the Board with budget development and implementation;
 - b. Government Accounting Services – Produce financial statements; set up accounting system; implement government investment policy; prepare government mandated financial reports; coordinate with auditors on annual independent audits; perform all other government required financial functions pertaining to District administration, including assessment levy and collection and related financial matters;
 - c. Records Administration – Prepare legal notices, agendas and meeting packets; prepare official minutes; manage, organize, and archive official records; file appropriate records and reports with government agencies; process records requests and other communications.
2. **Out of Pocket Expenses:** The CDD shall reimburse DPFG for all out-of-pocket expenses reasonably incurred by DPFG for services related to this agreement.
3. **Fee Review:** On an annual basis as part of the budget adoption process, the District may adjust compensation in accordance with increasing scope of work considerations for the CDMS functions.
4. **Indemnification:** Each party hereto (“Indemnitor”) agrees to hold harmless, defend and indemnify the other party hereto and its officers, directors, agents, employees, subcontractors and consultants (“Indemnities”) from any and all claims, actions, causes of action, damages and liabilities to the extent arising out of the negligence or intentional misconduct of the Indemnitor or its officers, directors, agents, employees, subcontractors or consultants on the Project.
5. **Limits Of Liability:** DPFG’s liability for damages to the CDD shall not exceed, to the maximum extent permitted by law, the compensation received by DPFG in accordance with this Agreement. The limitations of liability and indemnities apply whether liability arises due to breach of contract or warranty; tort, including negligence, statutory liability, or any other cause of action. This limit shall apply to the officers and employees of DPFG as well as its subcontractors.

6. **Term:** This Agreement shall commence and be effective as of December 1, 2012 and be binding upon your acceptance hereof and shall remain in effect until such time as the agreement has been terminated in accordance with Section 7 hereof.
7. **Termination:** Both the District and the Manager will have the right to terminate with or without cause any portion of or the entire Agreement upon 60 days written notice. Any notice required or permitted to be given under this Agreement shall be in writing and sent by first class mail or sent by expedited courier service to the addresses set forth below. Any notice shall be deemed given upon receipt.

To District:

District Manager
Chaparral Community Development District
C/o DPFG
15310 Amberly Drive, Suite 175
Tampa, FL 33647

To DPFG:

Managing Principal
DPFG, Inc.
15310 Amberly Drive, Suite 175
Tampa, FL 33647

Development Planning & Financing Group, Inc.

By: _____
Maik Aagaard
Managing Principal

Approved and Accepted by Chaparral Community Development District:

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